

KENTUCKY LICENSING BOARD OF HEARING INSTRUMENT SPECIALISTS  
BOARD MEETING MINUTES

February 7, 2014  
1:30 p.m.

A regular Board meeting of the Kentucky Licensing Board for Specialists in Hearing Instruments was held at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort, KY.

**BOARD MEMBERS PRESENT**

Rebecca Hensley  
Faron Blakeman  
Gerry Gordon-Brown  
Lisa Nelson Brown  
Michael Stone

**OCCUPATIONS & PROFESSIONS STAFF**

Diana Jarboe, Board Administrator

**OFFICE OF THE ATTORNEY GENERAL**

Angela Evans, Board Attorney

**BOARD MEMBERS NOT PRESENT**

Peter Pearlman  
Greg Osetinsky, M.D.  
Michael Hoagland  
Debra Drewry

**GUESTS**

Gordon Slone, O&P Executive Director  
Susan Ellis, O&P Fiscal Section Supervisor

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**CALL TO ORDER**

Mr. Stone called the meeting to order at 1:32 PM.

**APPROVAL OF MINUTES**

The minutes from the December 12, 2013 meeting were reviewed. Ms. Gordon-Brown made a motion to approve the minutes. Mr. Blakeman seconded the motion. The motion carried unanimously.

**FINANCIAL REPORT**

The financial reports for October and November were reviewed by the Board.

**OCCUPATIONS AND PROFESSIONS REPORT**

Mr. Slone reported the current events of O&P including the vacant positions of a Board Administrator and a Resource Management Analyst II, as well as continued progress of the database/on-line licensure renewal project, the budget process and the 2014 General Assembly, the employee self-service feature of KHRIS, the Kentucky Human Resources Information System, and announcement that he will be visiting the Boards at their meetings on occasion and as requested.

**OLD BUSINESS**

Initial Licensure Fee Payment Deadline - Ms. Evans filed the drafted language of mandatory payment of licensure fee and a public hearing is scheduled on February 25, 2014.

The Board members were successful in making contact with the active apprentices by phone as planned at the last meeting.

**NEW BUSINESS**

All licensure renewal applications were audited. Ms. Nelson Brown reported on the most frequent problems with the renewal applications including continuing education transcripts being submitted in place of the actual certificate of completion and an incorrect or partial address for the Board on various documentation submitted.

Electronic administration of the IHS exam – The Board further discussed the process of transitioning to the ILE-cbt after the state exams on April 4, 2014. Upon approval as an apprentice, IHS, the International Hearing Society, will be notified that the apprentice is eligible to take the ILE-CBT (Independent Licensing Exam-Computer-based Test.) IHS will contact the apprentice by email. The email from IHS will include an introduction message with instructions to create an account and schedule the exam. The apprentice is required to pass the ILE-CBT **BEFORE** an apprentice is eligible to sit for the state written or practical exams. The Board *strongly* recommends that the apprentice take and pass the ILE at least 60 days prior to the next scheduled state exams. This timeframe allows for the Board to receive the passing ILE score from IHS and register the apprentice to sit for the next scheduled state exams. If the Board does not receive the passing ILE score at least 30 days prior to the state exam date, the apprentice will NOT be registered to participate in the next scheduled state exams. There will be NO exception. Failure to pass the ILE AND sit for the first scheduled state exams, after the completion of the 12 month apprentice period, will count as a failure. If an apprentice fails any portion of the exams on April 4, 2014, they will be required to pass the ILE prior to retaking any failed portion(s) of the state exams.

## **COMPLAINTS**

There was no meeting of the Complaints Committee and the following complaint cases are still ongoing:

- 2012-12, court case 12-KBHI-0410
- 2013-09

## **APPLICATIONS**

The Applications Committee motioned to take the following actions:

- John Kevin Franke – Approved as an apprentice under the sponsorship of Jim Kimble
- Mariah Holland – Approved as an apprentice under the sponsorship of Robert Holland
- Michael Worley, Jr. – Approved as an apprentice under the sponsorship of Melissa Bunting
- Kellie Jo Jackson – Approved as an apprentice under the sponsorship of Harold Strange
- Kathleen Kolles – Approved as an apprentice under the sponsorship of Douglas Spear
- K. Ellen Engelman – Approved as an apprentice under the sponsorship of Douglas Spear
- Ray Martin – Approved to sit for exams 4/4/14, with proof of renewed Ohio license
- Jenna Szymialis – Approved to sit for exams 4/4/14

Ms. Hensley seconded the motion, and the motion carried.

Ms. Nelson Brown motioned the following:

- To approve, pending receipt of corrected documentation, all renewal applications with an incorrect or partial address for the Board. Mr. Blakeman seconded the motion and the motion carried unanimously
- Gretta Ratliff – renewal application approved but must submit remaining required continuing education within six months
- Robert Marshall - renewal application approved but must submit remaining required continuing education within six months
- Timothy Teague – renewal application approved pending receipt of a delivery statement and a purchase agreement.

Mr. Blakeman seconded the motion and the motion carried unanimously.

## **CONTINUING EDUCATION**

The education committee motioned to defer the Continuing education for AccuQuest and to approve the following courses:

- Beltone “BeltTech – Modification and Repair” – 5 hours
- Widex USA “The Clinicians’ Dream Toolbox” – 2 hours
- Widex USA “Thinking Outside The Box with Zen Case Studies” – 2 hours
- Widex USA “Adding Tinnitis Management to Your Clinic” – 2 hours
- Widex USA “Implementing Widex Zen Therapy – An Advanced Summary” – 2 hours
- Widex USA “ Understanding Widex Zen Therapy – The Basics” – 2 hours
- Widex USA “Let Us Introduce You to Widex” – 2 hours

- Widex USA “Scola – Widex FM Solutions” – 1 hour
- Widex USA “ An Overview of Wireless Accessories” – 1 hour
- Widex USA “Dream Selection Made Easy” – 2 hours
- Widex USA “ Widex Zen Therapy Made Easy” – 3 hours
- Widex USA “Uncover the Secrets of Dream” – 3 hours
- Little Ears Hearing Center “Hear it Here!” – 5 hours

Ms. Brown seconded the motion of the committee and the motion carried.

#### **APPROVAL OF TRAVEL AND PER DIEM**

Ms. Hensley made a motion to approve the travel and per diem. The motion was seconded by Ms. Nelson Brown and the motion carried.

#### **NEXT MEETING**

Mr. Stone reminded the Board that the next meeting is scheduled for Thursday, April 3, 2014. The complaint committee will meet at 12:30 p.m. with the regular meeting of the Board beginning at 1:30p.m. Exams are scheduled on Friday, April 4, 2014.

#### **ADJOURNMENT**

Having no further business before the Board, Mr. Blakeman made a motion that the meeting would be adjourned at 3:20 p.m. The motion was seconded by Ms. Nelson Brown and carried.

Minutes Prepared by  
Diana Jarboe, Board Administrator  
December 27, 2013